ABM KNOWLEDGEWARE LIMITED

CIN: L67190MH1993PLC113638 Registered Office: ABM House, Plot No. 268, Linking Road, Bandra (West), Mumbai 400 050 Phone: +91 22 42909700 | Fax: +91 22 42909701 E-mail: egovernance@abmindia.com | www.abmindia.com

POSTAL BALLOT FORM

(To be returned to Scrutinizer appointed by the Company)

Sr. No.

1

- (1) Name & Registered : Address of the sole/first named shareholder:
- (2) Name(s) of the joint holder(s) (if any):
- (3) Registered Folio No. / : Client ID/DP ID No.

:

:

- (4) Number of Shares held :
- (5) Class of Shares

I/We hereby exercise my / our vote in respect of the Special Resolution to be passed through Postal Ballot for the business stated in the Postal Ballot Notice of the Company by conveying my/our assent or dissent to the said resolution by placing the tick (\checkmark) mark at the appropriate box below:

Item No.	Description of Special Resolution	No. of shares for which votes cast	I/We assent to the Resolution (For)	I/We dissent to the Resolution (Against)
1.	Appointment of Mr. Ashokkumar V. Dugade (DIN: 02922248) as Non-Executive Independent Director of the Company for a period of five (5) years w.e.f. 1 st April, 2020 to 31 st March, 2025			

Place :

Date :

(Signature of Shareholder)

ELECTRONIC VOTING PARTICULARS

EVEN (E Voting Event Number)	USER ID	PASSWORD

Notes:

Kindly read the instructions printed overleaf before filing the form.

Last date for receipt of Postal Ballot Forms by Scrutinizer is Wednesday, 25th March, 2020.

INSTRUCTIONS

- A Member desiring to exercise vote by Postal Ballot may complete this Postal Ballot Form (no other form or photocopy thereof is permitted) and send it to the Scrutinizer, Mr. Upendra C. Shukla, Practicing Company Secretary, in the attached self addressed Business Reply Envelope. Postage will be borne and paid by the Company. However, envelopes containing Postal Ballot Form(s), if sent by courier or registered/speed post at the expense of the Shareholder will also be accepted.
- 2) Alternatively, a Member may vote through electronic mode as per the instructions for e-voting provided in the Postal Ballot Notice sent herewith.
- 3) The Members can opt only one mode of voting, i.e., either by Physical Ballot or e-voting. In case Members cast their vote by Physical Ballot and e-Voting, the voting done through e-voting shall prevail and voting done by Physical Ballot will be treated as invalid.
- 4) This Form should be completed and signed by the Member (as per the specimen signature registered with the Company / Depository Participants). In case of joint holding, this Form should be completed and signed by the first named Member and in his absence, by the next named Member.
- 5) The self-addressed Business Reply Envelope bears the name of the Scrutinizer appointed by the Board of Directors of the Company and the address to which the same needs to be dispatched.
- 6) Duly completed Postal Ballot Form should reach the Company not later than Wednesday, 25th March, 2020. All Postal Ballot Forms received after this date will be strictly treated as if reply from such Shareholder has not been received.
- 7) There will be only one Postal Ballot Form for every folio irrespective of the number of joint Member (s).
- 8) In case of shares held by companies, trusts, societies etc. the duly completed Postal Ballot Form should be accompanied by a certified true copy of Board resolution / authority letter.
- 9) A Member may request for a duplicate Postal Ballot Form, if so required. However, the duly completed duplicate Postal Ballot form should reach the Scrutinizer not later than the last date of receipt of Postal Ballot Form i.e. Wednesday, the 25th March, 2020.
- 10) Members are requested not to send any other paper along with the Postal Ballot Form in the enclosed self addressed Business Reply Envelope, as all such envelopes will be sent to the Scrutinizer and any extraneous paper found in such envelope would be destroyed by the Scrutinizer.
- 11) The Scrutinizer's decision on the validity of a Postal Ballot will be final and binding.
- 12) Incomplete, unsigned or incorrect Postal Ballot Forms will be rejected.
- 13) Any query in relation to the Resolutions proposed to be passed by Postal Ballot may be sent to <u>cs@abmindia.com</u>.